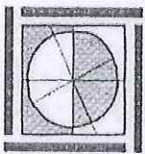


MINUTES

Eleventh Meeting of the Finance Committee

July 12, 2017 at IHC, New Delhi



School of Planning and Architecture: Vijayawada

An Institute of National Importance, Ministry of Human Resource Development,
Government of India

S.No. 71/1, NH-5, Nidamanuru, Vijayawada – 521 104, Andhra Pradesh, India

Approved

B Somaya

18/8/2017

Minutes of the Eleventh Meeting of the Finance Committee of SPAV held on July 12
2017 at 11.00 AM at IHC, New Delhi

Members Present:

S.No.	Name of the Member	Chairperson / Member Special Invitee
1.	Ar. Brinda Somaya	Chairperson
2.	Shri.B.K.Bhadri Representative of Additional Secretary, MoHRD, GoI	Member
3.	Shri.Alex.P.Thomas Representative of Joint Secretary & Financial Advisor, MoHRD, GoI	Member
4.	Ar. Biswaranjan Nayak President and representative of the Council of Architecture, India	Member
5.	Dr Monsingh D Devadas Professor, S.A.P Chennai and representative of the University Grants Commission, India	Member
6.	Prof. (Dr.) Minakshi Jain, Director, SPA Vijayawada	Member
7.	Shri P.V.S. Shyam Kumar Registrar(I/c), SPA Vijayawada	Secretary

At the outset the Chairperson welcomed the members and requested the Registrar (I/c) to take up the Agenda Items for discussion.

1	To confirm the Minutes of the Tenth Meeting of the Finance Committee of SPAV held on March 09, 2017 at ITPI, New Delhi	
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The Minutes of the *Tenth* Meeting of Finance Committee of SPAV held on March 09, 2017 at ITPI, New Delhi were circulated to the members vide communication dated April 11, 2017. Since no objections/comments were received the aforesaid minutes stand confirmed.

2	To present the Action Taken Report on the Minutes of Tenth Meeting of the Finance Committee of SPAV held on March 09, 2017 at ITPI, New Delhi.	
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The Committee noted the action taken on the Minutes of the aforesaid meeting held on March 09, 2017 at ITPI, New Delhi with the following observations:

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Item # 10.1	To consider and approve the Revised Detailed Project along with Executive Summary for the years 2017 – 20
The representatives of MHRD informed that the approval of the DPR of SPA, Vijayawada is under process; however it will take some more time as the DPR approval of SPA, Bhopal and SPA, Vijayawada are taken up as one project and shall be taken up simultaneously. The Board noted the same.	

Item # 10.2	To consider and approve the Up gradation of Faculty of SPA, Vijayawada.
Finance Committee noted the recommendation of the committee report and recommended for further necessary action as per statute 22(14)& (15).	

Item # 10.3	To consider and approve the Upgradation of non-faculty of SPA, Vijayawada.
The representative of MHRD suggested that the upgradation / promotions should be implemented as per Statute # 22(7) for non-faculty posts. The contents of Statute # 22 (7) is placed hereunder: <i>“Where a post is to be filled by promotion from amongst the members of the School or temporarily for a period not exceeding twelve months, the procedure for the same shall be as specified by ordinances”.</i>	

Item # 10.4	To consider and approve the Mechanical Ventilation System for the Kitchen of the Dining Block at the New campus of SPAV
The Finance Committee noted the tender floated by CPWD regarding the Mechanical Ventilation System for the Kitchen of the Dining Block for the new campus of SPAV.	

Item # 10.5	To consider and approve the cost estimate of Kitchen equipments at the New campus of SPAV
The Finance Committee noted the tendering process of the kitchen equipment. In this regard, Registrar I/c apprised that the tender process has been finalized by following GFR 2017 procedures. As per clause # 4.1 of the tender document, the quoted rate needed to be inclusive of all the taxes and transportation etc. As per the approval of the Finance Committee in its previous meeting held on March 09, 2017 for an amount of Rs.25.00 lakhs for the Kitchen Equipments, the tendering has been done and the quoted amount of L ₁ is arrived at Rs. 26.70 lakhs. The Finance Committee noted the same.	

BS

Under any other item

Item # 10.6 (a)	To consider and approve implementation of 'e-office' at SPA, Vijayawada.
Finance Committee noted the same and suggested placing it for the consideration of the Board.	

Item # 10.6 (b)	To report the hiring of vehicle.
Finance Committee noted the same.	

AGENDA ITEMS

Item # 11.1	To consider and approve the Up-gradation of faculty of SPA, Vijayawada	
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The Registrar /cappripped thatthe Finance Committee in its 10th meeting held on March 09, 2017, advised the Director *to complete all the requisite formalities like assessing the eligibility, performance appraisal etc. as per prescribed procedures for up-gradation of faculty of SPAV.* Also, the Hon'ble Chairperson directed the School, in 2nd Senate meeting held on May 03, 2017, to look into the matter of pay up-gradation of faculty.

Accordingly, the Director, SPAV, constituted an internal committee to assist the Director, with the following members:

- 1) Prof. Dr. S. Ramesh, Professor, Department of Architecture, SPAV
- 2) Prof. Dr. Abdul Razak M, Professor, Department of Planning, SPAV
- 3) Shri D V Rama Mohana Rao, Former Registrar, SPAV

The aforesaid committee submitted their report on May 16, 2017 and gave the recommendations forthe up-gradation of eight faculty members

The Finance Committee directed the School to complete the interview process as per the Statute # 22(14)& (15).

The Finance Committee noted the same and approved the financial implication.

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Item # 11.2	To consider and approve the Up-gradation of non-faculty of SPA, Vijayawada	
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The Registrar I/c apprised the Finance Committee regarding promotion / Pay Up-gradation of non-faculty as per the Recruitment Rules and guidelines of the Ministry of Human Resources Development. The pay up-gradation will cost approximately Rs. 1,82,609/- up to December, 2016 (One Dy. Librarian eligible for pay up-gradation as on date).

The case of Assistant Registrar was also discussed; who is eligible for promotion to the cadre of Deputy Registrar (on completion of prescribed service). The Finance Committee suggested that as per Statute # 22(7) the upgradation / promotions should be implemented for non-faculty.

The contents of Statute # 22 (7) is placed hereunder:

“Where a post is to be filled by promotion from amongst the members of the School or temporarily for a period not exceeding twelve months, the procedure for the same shall be as specified by ordinances”.

After detailed deliberations, the Finance Committee approved the approximate financial implication and resolved that as per 22(7) of the statute an ordinance has to be formed in SPAV for the promotion.

Item # 11.3	a) To consider and approve the proposal for entrustment of audit of accounts of SPAV to Comptroller and Auditor General of India for the years 2018 – 23 b) To consider and approve the Annual Accounts for the F.Y. 2016 – 17	
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The Registrar I/c apprised that the audit of accounts of SPAV is to be entrusted to CAG for the next five years w.e.f.2018-23. Further Annual Accounts of SPAV for the years 2016-17 are also placed for consideration and approval of the Finance Committee. It was brought to the notice of the Finance Committee that the audit of SPAV is scheduled to be conducted from July 20, 2017 – August 2, 2017.

After discussions the Finance Committee approved the entrustment of audit of accounts of SPAV to C&AG for the years 2018 – 23.

After detailed deliberations, the Finance Committee approved the Annual Accounts for the Financial Year 2016 – 17 as appended. However, the Finance Committee advised that mandatorily, in future, the report of the internal auditor on the Annual Accounts should be placed along with Annual Accounts before the Finance Committee for consideration and approval.

BS

Item #	To consider and approve the procurement of furniture and	
11.4	CC Cameras for SPAV new hostels	

The Registrar I/c informed that the new hostels were taken over on 5th June, 2017 and with the commencement of the Academic years students have occupied the Hostels from 10th July, 2017 and all the necessary facilities are in operation. However there is a requirement of Furniture like study tables, chairs, Almirahs and CC Cameras for security purposes to facilitate the students in the newly occupied Hostels with a total financial implication of 1.25 crore.

The Hon'ble Chairperson also applauded the Director, SPAV for her consistent efforts and hard work; enabling the shifting of the hostels and providing basic amenities to the students.

After detailed discussions, the Finance Committee noted the urgent procurement of the furniture for the newly occupied buildings with a total financial implication of Rs. 1.25 crores, subject to the following conditions:

- 1) as per GFR-2017 and CVC guidelines.*
- 2) Mandatory e-tendering and to get uploaded the same on the SPAV's website*
- 3) Purchasing of goods and articles being done through Government e-Marketing Place (GeM) only i.e., through DGS & D rate contracts*
- 4) The CVC guidelines as issued from time to time for maintaining transparency are also being complied with fully.*

As there was no other item the meeting ended with a vote of thanks to the chair.

